

Subject Access Request (SAR) Form

In order to process your request as comprehensively and quickly as possible, please complete this form* and send it either by post to: Director of Communications, World Jewish Relief, 54 Crewys Road, London NW2 2AD or email: info@worldjewishrelief.org

Applicant details

Name	
Full address	
Phone number	
Email address	
Date of application	

Information requested

For specific data enquiries, please detail the information, with dates, which you request information about.

Data requested	
Dates (where applicable)	
Location of data (where applicable)	

Confirming your identify

- Please tick to confirm you are the person named above
- Please tick to confirm you have attached / enclosed a copy of your current passport or driving license

Signature

* Under the Data Protection Regulations, Subject Access Requests must be in writing and it helps us if you use this form. World Jewish Relief is obliged to respond to your Subject Access Request for information within 30 days of the date the data subject's identify is verified. The information will be provided to the data subject in electronic format unless otherwise requested.

Please note that if the requested data falls under one of the following exemptions, it does not have to be provided:

- Crime prevention and detection.
- Management forecasts or operationally sensitive information.
- Confidential references given by World Jewish Relief (not ones given to World Jewish Relief).
- Information used for research, historical or statistical purposes.
- Information covered by legal professional privilege.